

GROCERY MANAGEMENT SYSTEM (GMS) IT ACCESS FORM For Supplying Sources

Supplying Sources may request a maximum of two (2) users per organization.
 Access allows user to view and update store operator purchase orders for fulfillment and delivery.
 Notification e-mail: views notifications/updates on store operator orders for fulfillment and delivery. It is the Supplying Source's responsibility to ensure user access is kept current.

ALL FIELDS MUST BE TYPED. THE FORM WILL NOT BE PROCESSED IF HAND-WRITTEN

Supplying Source Name:	Telephone Number:
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Contact for Store Licensees (Information is posted on Grocery Operations website)

Name:	Email:	Ph:
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Administration Contact (For financial reconciliation, proof of delivery requests and payment)

Name:	Email:	Ph:
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	User Information	User Information
*First Name		
*Last Name		
*E-mail Address		
*Title		
	Grant Access Revoke Access Update <input style="width: 150px;" type="text"/>	Grant Access Revoke Access Update <input style="width: 150px;" type="text"/>

(* Enter new information if changing.)

Producer Code (LCBO Use Only)	
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Authorized by: _____ Date: _____
mm/dd/yyyy

Title: _____

Return completed form to lcbogroceryoperations@lcbo.com