

LCBO

Effective Tuesday, October 13, 2015

No.	Fee Schedule for Non-Compliance to Purchase Order Terms & Conditions	Administration Fee
Non-compliance of Product Attributes		
1	Shipping new products with different UPC than submitted in NISS	\$500.00 per product per order
2	Shipping new products with different SCC than submitted in NISS	\$500.00 per product per order
3	Changing the UPC of existing products without prior notification	\$500.00 per product per order
4	Changing the SCC of existing products without prior notification	\$500.00 per product per order
5	Notifying of currency change after the purchase order has been issued	\$500.00 per product per order
6	Failure to proactively advise LCBO of Vintage year changes for Frontline Vintage products	\$500.00 per product per order
7	Changing quote price of an existing product after purchase order has been issued	\$500.00 per product per order
Non-compliance with Purchase Order Details		
8	Change in INCOTerms (FOB or ExCellar) or pick-up location after the purchase order has been issued	\$1500.00 per order
9	Failure to proactively advise the LCBO of a vendor number change for a product which has open purchase orders	\$1500.00 per order
10	Changes initiated by an agent or supplier to a purchase order issued to support an upcoming promotion or Summer Closure program	\$1500.00 per order
11	Failure to use the Web P.O. system to request any changes to the purchase order	\$500.00 per product per order
Non-compliance to Products Ordered		
12	Quantity received or case configuration is different than what was ordered through the purchase order	\$1300.00 per order plus \$3.00 per case per order
13	Different product shipped than ordered	\$1750.00 per order plus \$5.00 per case per order
14	Products shipped that are not LISTED with the LCBO	\$1750.00 per order plus \$5.00 per case per order
15	Products shipped that were removed from the purchase order issued	\$1750.00 per order plus \$5.00 per case per order

Issued: Tuesday, September 15, 2015

For more information, please contact merchandising.support@lcbo.com