



Discover the World

February 11, 2014

To: All Trade Associations

RE: Quote submissions

I am writing to you about supplier quotes.

Effective immediately, handwritten adjustments to the supplier quote, currency or package configuration will no longer be accepted. Revisions must be submitted on supplier letterhead.

Please note, my team will not be permitted to change this information on the original letter.

This initiative will eliminate confusion over revisions to quotes.

Thank you for your co-operation.

Best regards,

Shari Mogk-Edwards

Vice-President

Products, Sales and Merchandising

Cc: Nancy Cardinal  
K. Cannon  
C. O'Grady-Gold  
C. Robertson