

Monday January 16, 2017

Edison Yon
Manager, Inventory
Business Development

edison.yon@lcbo.com

416 864 6886 tel

43 Freeland Street
Toronto, ON, M5E 1L7

www.lcbo.com



To: All Trade Councils

Re: Narrowcast Information Sharing Report Changes-Effective January 31st, 2017

Dear Trade Partners,

We are happy to announce that based on your feedback, we have made revisions to two Narrowcast Information Sharing Reports you receive on Tuesday mornings.

1. To the Inventory Summary Report, we have added:
 - a. the “**Release Date – Latest Published**” and
 - b. the “**Release Date – In the Next 90 days**” columns.

These two additional fields will provide more visibility to the Vintages Business.

2. To the Purchase Order Tracking Report, we have added:
 - a. the “**P.O.Quote Type**” indicating if the order/vendor is FOB or Excellar,
 - b. the “**P.O. Container Size**” indicating if the order is a 0 Consolidation, 20 for 20 ft. Container, 40 for 40 ft. Container, 53 for 53 ft. truck, etc. and
 - c. the “**Ready to Ship Date**” which will now provide you visibility if your supplier has hit the “Ready to Ship” and when they hit the button on Web PO.

These additional fields provide more visibility to you and specifically the “Ready to Ship Date” will give you insight as to whether or not your supplier is shipping on time.

For your reference, the attached document provides you with the current documents appearances and how they will appear effective January 31st.

Please direct any questions you may have to: merchandising.support@lcbo.com

Sincerely,

Edison Yon

attachment

Updates to the Narrowcast Information Reports – Effective January 31st, 2017

1. Inventory Summary Report – Current Version

					Retail Stores		All Warehouses		940 Toronto		945 Ottawa		947 Whitby		950 London	
Vendor	LCBO No	Case Pack	LCBO No Size	Retail Price Last Week	Invn Cases On Hand + In Transit	Inv Cases On Order	Invn Cases On Hand + In Transit	Inv Cases On Order	Invn Cases On Hand + In Transit	Inv Cases On Order	Invn Cases On Hand + In Transit	Inv Cases On Order	Invn Cases On Hand + In Transit	Inv Cases On Order	Invn Cases On Hand + In Transit	Inv Cases On Order

Inventory Summary Report – New Version (Addition of the Yellow Highlighted Fields)

							Retail Stores		All Warehouses		940 Toronto		945 Ottawa		947 Whitby		950 London	
Vendor	LCBO No	Case Pack	LCBO No Size	Retail Price Last Week	Release Date - Latest Published	Release Date - In Next 90 days	Invn Cases On Hand + In Transit	Inv Cases On Order	Invn Cases On Hand + In Transit	Inv Cases On Order	Invn Cases On Hand + In Transit	Inv Cases On Order	Invn Cases On Hand + In Transit	Inv Cases On Order	Invn Cases On Hand + In Transit	Inv Cases On Order	Invn Cases On Hand + In Transit	Inv Cases On Order

2. Purchase Order Tracking Report-Current Version

Facility Warehouse	PO No.	PO Written Date	Vendor	02. Vendor Confirmation Date	01. Request Ship Date	03. Vendor Revised Ship Date	08. Ocean B.O.L. Date	10. Receiving Port ETA Date	Original Arrival Date	Scheduled Receival Date	Actual Arrival Date	PO Tracking Comment
--------------------	--------	-----------------	--------	------------------------------	-----------------------	------------------------------	-----------------------	-----------------------------	-----------------------	-------------------------	---------------------	---------------------

Purchase Order Tracking Report – New Version (Addition of the Yellow Highlighted Fields)

Facility Warehouse	PO No.	PO Written Date	Vendor	PO Quote Type	PO Container Size	02. Vendor Confirmation Date	01. Request Ship Date	03. Vendor Revised Ship Date	05. Ready to Ship Date	08. Ocean B.O.L. Date	10. Receiving Port ETA Date	Original Arrival Date	Scheduled Receival Date	Actual Arrival Date	PO Tracking Comment
--------------------	--------	-----------------	--------	---------------	-------------------	------------------------------	-----------------------	------------------------------	------------------------	-----------------------	-----------------------------	-----------------------	-------------------------	---------------------	---------------------

For additional information regarding LCBO's Information Sharing program or about this update, please send an email to merchandising.support@lcbo.com