

October 20, 2017

To: All Trade Councils

RE: Products of the World e-Commerce Program – NISS Submission Update

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Dear Trade Partners,

We are pleased to announce that the process for submitting samples through NISS for the **Products of the World e-Commerce Program** has been streamlined.

NISS Samples - Updated!

- Moving forward, we no longer require two bottle samples at the start of the NISS submission process for imports.
- A single bottle may be submitted for photography at time of NISS acceptance or alternatively a bottle will be pulled from a case once the purchase order arrives in our warehouse. It will be returned once photography is completed.
- All submissions will require electronic copies of the product label for review. This is mandatory and must be uploaded in NISS.
- The product will be submitted for chemical/label analysis upon the purchase order arrival in our warehouse.

*** Please note that any corrective work completed by the LCBO resulting from a label/lab analysis failure will be charged back to the supplier. ***

Attached you will find updated instructions for submitting Products of the World e-Commerce items **via NISS**. This document can also be found at www.doingbusinesswithlcbo.com under Trade Resources Online Beverage Alcohol.

For questions relating to Products of the World Boutique Stores and Specialty Services please send inquiries to the following email address: productsoftheworld@lcbo.com

Thank you for your continued support.

Sincerely,

Marie Vieira

Product Advisor, e-Commerce (Products of the World)

CC: Marie Cundari
Carolyn O'Grady-Gold