



## Health & Safety Acknowledgement for LCBO Construction, Renovation and Maintenance Projects

At all times during the execution of this construction project, the Contractor is responsible for ensuring the Health and Safety of all workers, sub-contractors, supervisors, LCBO Employees and LCBO Customers.

The Contractor is required to fulfill all of the Duties and Responsibilities as defined under the Occupational Health and Safety Act for both the Employer and the Constructor.

Prior to the commencement of work, the Contractor will be required to demonstrate to the LCBO that they understand what these aforementioned Duties and Responsibilities are, and that they are prepared to abide by them throughout the course of the project to its completion. This will, in part, be done by having the Contractor provide to the LCBO, a copy of their OHS Policy and Program for review prior to commencement of the work.

During the course of the project, the LCBO will do random, unannounced Health and Safety Audit Inspections using the attached "Health and Safety Audit Inspection Checklist" to ensure that the Contractor is in fact fulfilling all of their duties and responsibilities on site.

Any contraventions of the OHS Act and the Regulations for Construction Projects will be brought to the attention of the Contractor immediately. The Contractor will be expected to rectify all such contraventions immediately and will ensure that reoccurrence of those identified contraventions will not happen. The Contractor will sign the inspection report and will receive one copy which will be kept on site. Another copy will be entered into the minutes of the next regular site meeting.

For **New Construction Projects**, over the course of the contract, the LCBO will complete a specified number of "Contractor Report Cards" which includes a section on Construction Health and Safety. Each section of this report card must receive a passing score or the report card will be classified as a failure. If the Contractor receives an unacceptable number (based on the type of project) of failed reports, they will be prohibited from bidding on LCBO contracts for 1 year.

Failure to maintain the items listed in the attached LCBO Health and Safety Audit Inspection Checklist at any time during the duration of the contract may result in a failing score for that audit inspection. A failed audit inspection may result in an "Unacceptable" score on the Health and Safety section of the next Contractor Report Card, which will result in a failing score for that report card.

For **All Other Construction and Renovation Projects**, if, over the course of the project, the Contractor receives 3 or more failed or "Unacceptable" Health and Safety Audit Inspection reports, they will be prohibited from bidding on LCBO contracts for 1 year.

**Note:** At all times, an LCBO Store/Facility Manager or their designate has, at their discretion, the authority to stop any activity that he/she feels is endangering LCBO employees and/or customers, or that puts the store, property or products at risk of damage. The Contractor will be expected to rectify all such situations immediately and ensure that they don't happen again.

Acknowledged this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_:

Company Name: \_\_\_\_\_

Contractor's Name (print): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**THIS FORM MUST BE SIGNED AND COMPLETED IN FULL, FAILURE TO DO SO WILL RESULT IN DISQUALIFICATION. FAILURE TO SUBMIT THIS FORM AT TIME OF BID CLOSING WILL RESULT IN DISQUALIFICATION.**